

City of Horn Lake, MS  
3101 Goodman Road West  
Horn Lake, MS 38637



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Munis ID # \_\_\_\_\_  
Munis Rec.# \_\_\_\_\_  
Munis Permit # \_\_\_\_\_

### Planning and Development **Portable Storage Unit (POD) Application**

Applicant \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Property Owner \_\_\_\_\_ Phone \_\_\_\_\_

Residential \_\_\_\_ Commercial \_\_\_\_ Business Owner \_\_\_\_\_

Size Storage Unit \_\_\_\_ x \_\_\_\_ Supplier \_\_\_\_\_ Anticipated time on site \_\_\_\_\_

1. Only prefabricated moving containers are permitted. This permit is for the use of Units for moving of personal property or for storage of personal property during interior renovation only. The Owner must ensure that the Unit(s) are in secure and reliable condition.
2. **Unit(s) must be securely locked when owner is not present AT the Unit.**
3. **The Owner must ensure that no Hazardous Materials are stored in the Unit(s).**
4. Portable Storage Units may be used for temporary storage only.
5. For Residential use, maximum Unit size = 8' x 8' x 12' feet, or two Units totaling no more the 8' x 8' x 12'. or two Units totaling no more the 8' x 8' x 12'.
6. For Commercial use, one Unit with maximum Unit size = 8' x 8' x 16 feet.
7. For Residential use Unit(s) must be placed on paved driveway/carport or behind house ONLY where access is by public alley. Where paved area does not exist the Zoning Administrator may determine yard area placement acceptable, but in no case will easements or rights-of-way be blocked.
8. For commercial use Units must be placed in side or rear yard, and may NOT be placed fronting a street or road or in required parking spaces, fire lanes, passenger or commercial loading zones or on public rights-of-way.
9. For Residential use, Units may remain on site for a period not to exceed six (6) consecutive days. Under extenuating circumstances, the Zoning Administrator may approve additional time.
10. For Commercial use, Units may remain on site for a period not to exceed fourteen (14) consecutive days. Under extenuating circumstances, the Zoning Administrator may approve additional time.

#### **Site Plan Required**

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Property Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

Permit Fee, Residential: \$10.00 per Unit, Commercial: \$50.00 per Unit

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Permit Fee \_\_\_\_\_ Cash \_\_\_\_\_ Check \_\_\_\_\_ Card \_\_\_\_\_ Receipt #: \_\_\_\_\_

**APPROVED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_ **Permit #:** \_\_\_\_\_

**\*Permit fees are not refundable**